

REGULAR COUNCIL MEETING MINUTES
Held on Monday, January 9, 2012 at the
Town of Bowden Administration Building

Call to Order

Mayor Robb Stuart called the meeting to order at 7:00 p.m.

PRESENT	Mayor	Robb Stuart
	Councillor	Sheila Church
	Councillor	Pat Doll
	Councillor	Sandy Gamble
	Councillor	Wayne Milaney

ABSENT	Councillor	Cory Jasper
	Councillor	Steve Blamire

STAFF	Andy Weiss	Chief Administrative Officer
	Tracey Krenn	Bylaw Enforcement Officer

Additions/Deletions to the Agenda & Adoption of the Agenda

Andy Weiss adds:

Agenda Item 6.f Community Bus Driver Appointments

Councillor Pat Doll adds:

Agenda Item 9.e In-Camera Legal Issue

Motion 2.a Moved by Councillor Pat Doll that Council approves the January 9, 2012 Regular Council Meeting Agenda as amended. **MOTION CARRIED**

Adoption of the Previous Minutes

Motion 3.a Moved by Councillor Sandy Gamble that Council approves the December 12, 2011 Regular Council Meeting Minutes as presented. **MOTION CARRIED**

Delegations

Council members were introduced to the Town of Bowden's new Bylaw Enforcement Officer, Ms. Tracey Krenn. She started her position in December and is looking forward to the challenges that the new position will offer. In the coming weeks, Ms. Krenn will be conducting patrols and introducing herself to the citizens of our community. Council members welcomed Ms. Krenn and expressed that they are looking forward to working with her in the future.

Old Business

None

New Business

Item 6.a MVRWSC Memorandum of Understanding Alberta Environment issues approvals which address the operation of the water treatment systems within the Town of Bowden. One of the criteria that they are now asking for is that all municipalities take appropriate action to ensure that there is additional qualified operator coverage for the municipality. Examples of when this would be necessary are for emergencies or if the Town's Water Operator is sick or on holidays or if our operator is slated to be away on course. To accommodate this request from Alberta Environment, Mountain View Regional Water Services Commission (MVRWSC) has agreed to enter into the attached Memorandum of Understanding with the Town of Bowden to provide for temporary cover-off for the operation of our water systems as required.

Motion 6.a Moved by Councillor Pat Doll that Council authorises Administration to enter into the attached Memorandum of Understanding with Mountain View Regional Water Services Commission to provide for temporary cover-off for the operation of our water systems as required. **MOTION CARRIED**

Item 6.b Parkland Foundation Requisition Parkland Foundation established a technical committee in June of 2011 to develop an RFP and recommend a consultant to conduct a feasibility study and develop a business plan for the future of Autumn Glen Lodge. The Board of Directors of Parkland Foundation has accepted a proposal from Western health Planning Associates Ltd. and Group 2 Architecture Engineering Ltd. to conduct a Feasibility Study, as recommended by the Technical Committee. This Study will begin in early 2012 and take approximately 5 months. The cost of the study will be \$99,340.00 excluding G.S.T. and disbursements. Bowden's estimated share of these costs will be \$1,579.00.

Motion 6.b Moved by Councillor Sheila Church that Council authorises Administration to send a letter of support to Parkland Foundation, outlining that the Town of Bowden will support the 2012 Feasibility Study relating to the future of the Autumn Glen Lodge. **MOTION CARRIED**

Item 6.c Draft Water Bylaw Council members and Administration discussed and modified the attached Draft Water Bylaw in preparation for formal presentation at the next Council Meeting.

Item 6.d Draft Solid Waste Bylaw Council members and Administration discussed and modified the attached Draft Solid Waste Bylaw in preparation for formal presentation at the next Council Meeting.

Item 6.e Draft Usage of Wastewater and Stormwater Management Systems Bylaw Council members and Administration discussed and modified the attached Draft Usage of Wastewater and Stormwater Management Systems Bylaw in preparation for formal presentation at the next Council Meeting.

Item 6.f Community Bus Appointments Moved by Councillor Sheila Church that Council appoints Ms. Merri-Lee Milaney and Mr. Andy Weiss as Volunteer Community Bus Drivers, subject to Administration receiving all of the appropriate pre-requisite paperwork relating to the operation of the community bus.

MOTION CARRIED

Item 7 Financial Statements

- a) Cheque Listing to January 4, 2012 (Chq #'s 10025 – 10130 totalling \$ 334,518.39)
- b) December 2011 Bank Reconciliation

Moved by Councillor Pat Doll that Council receives the attached financial statements for information.

MOTION CARRIED

Item 8 Correspondence & Information

- a) Bylaw Enforcement Summary Report: A summary of the Bylaw Enforcement Officer's activities for the month of November 2011.
- b) Federal Gas Tax Fund Notifications: Letters from Alberta Transportation confirming successful 2011 Applications for Program Acceptance (APA) under the Federal Gas Tax Fund (FGTF).
- c) Central Alberta Access Prosperity: A letter from the Central Alberta Economic Partnership (CAEP) outlining a new economic development initiative called Central Alberta: Access Prosperity.
- d) ATCO Gas Automated Meter Program: A letter from ATCO Gas outlining that they will be installing new automated ATCO Gas meters inside the municipality in the new several months.

Moved by Councillor Pat Doll that Council receives the attached correspondence for information.

MOTION CARRIED

Committee of the Whole

Motion 9.1 Moved by Councillor Sheila Church that in accordance with Section 197(2) of the Municipal Government Act, the Council meeting go temporarily in camera to discuss legal and personnel issues at 8:12 p.m.

MOTION CARRIED

Motion 9.2 Moved by Councillor Pat Doll that the Council meeting come out of camera at 8:38 p.m.

MOTION CARRIED

Motion 9.a Moved by Councillor Pat Doll that Council authorizes the Mayor and Chief Administrative Officer to enter into a 99 year lease with the South Red Deer Regional Wastewater Commission (SRDRWC) for the Town of Bowden sanitary sewage lagoon for use by SRDRWC in the regional waste water system.

MOTION CARRIED

Motion 9.b Moved by Councillor Sandy Gamble that Council authorizes the Mayor and Chief Administrative Officer to enter into a Real Estate Purchase Agreement with the South Red Deer Regional Wastewater Commission (SRDRWC) for use by SRDRWC in the regional waste water system for the Town of Bowden's new sanitary lift station site (approx. 1.0 acre).

MOTION CARRIED

Motion 9.c Moved by Councillor Pat Doll that Council authorizes the Chief Administrative Officer to enter into a sale agreement with Shu-Pak Equipment Inc. for the purchase of a new Shu-Pak Model PK 29 + 4 Yard Side Loading Refuse Packer.

MOTION CARRIED

Adjournment

Motion 10.a Moved by Councillor Sheila Church that the January 9, 2012 Regular Council Meeting adjourns at 8:40 p.m.

MOTION CARRIED

Mayor Robb Stuart

Andy Weiss, Chief Administrative Officer