

ORGANIZATIONAL COUNCIL MEETING MINUTES
Held on Monday, October 22, 2012 at the
Town of Bowden Administration Building

PRESENT

Mayor	Robb Stuart
Councillor	Sheila Church
Councillor	Patrick Doll
Councillor	Sandy Gamble
Councillor	Cory Jasper
Councillor	Wayne Milaney

ABSENT None

STAFF

Andy Weiss	Chief Administrative Officer
Jade Prefontaine	Administrative Assistant

Call to Order

Mayor Robb Stuart called the meeting to order at 9:25 p.m.

Item # 1 Dates and Time of Council Meetings

Per the Municipal Government Act (MGA) Section 193(1) "A council may decide at a council meeting at which all the councillors are present to hold regularly scheduled council meeting on specified dates times and places."

Motion #1

Moved by Councillor Sheila Church that Council sets the dates of Council and Committee meetings as presented on the following chart for 2012/2013. **MOTION CARRIED**

Nov 12, 2012	Regular Council Meeting & Committee Meeting
Nov 26, 2012	Regular Council Meeting & Committee Meeting
Dec 10, 2012	Regular Council Meeting & Committee Meeting
Dec 24, 2012	Regular Council Meeting Cancelled
Jan 14, 2013	Regular Council Meeting & Committee Meeting
Jan 28, 2013	Regular Council Meeting & Committee Meeting
Feb 11, 2013	Regular Council Meeting & Committee Meeting
Feb 25, 2013	Regular Council Meeting & Committee Meeting
March 11, 2013	Regular Council Meeting & Committee Meeting
March 25, 2013	Regular Council Meeting & Committee Meeting
April 8, 2013	Regular Council Meeting & Committee Meeting
April 22, 2013	Regular Council Meeting & Committee Meeting

May 13, 2013	Regular Council Meeting & Committee Meeting
May 27, 2013	Regular Council Meeting & Committee Meeting
June 10, 2013	Regular Council Meeting & Committee Meeting
June 24, 2013	Regular Council Meeting & Committee Meeting
July 8, 2013	Regular Council Meeting & Committee Meeting
July 22, 2013	Regular Council Meeting & Committee Meeting
Aug 12, 2013	Regular Council Meeting & Committee Meeting
Aug 26, 2013	Regular Council Meeting & Committee Meeting
Sept 9, 2013	Regular Council Meeting & Committee Meeting
Sept 23, 2013	Regular Council Meeting & Committee Meeting
Oct 14, 2013	Regular Council Meeting & Committee Meeting (Tuesday)
Oct 28, 2013	Organization Meeting, Regular Council Meeting & Committee Meeting

Item #2 Council Per Diems and Expenses

Council per diems and expenses were discussed. An increase to the Mileage/km rate from \$0.44/km to \$0.53/km was discussed in order to be in line with current industry rates.

Motion #2

Moved by Councillor Pat Doll that all remuneration rates remain the same as 2012 with the only change being that Council sets the Mileage/km rate, effective immediately, as follows:

Mileage per km: \$0.53

MOTION CARRIED

Item # 3 Committees

At each organizational meeting appointments to committees are completed for the following 12 months.

Motion #3

Moved by Councillor Sandy Gamble that Council appoints the following Council members to the committees, effective until October 28, 2013, as follows:

{NOTE: Member is identified as (m) and Alternate is identified as (a)}

General Government

Staff/Personnel
 Assessment Review Board
 Public Works

(m) Mayor & (m) Deputy Mayor
 (m) Milaney
 (m) Doll & (a) Milaney

Protective Services

Olds & District Community Policing Advisory
 Bowden Fire Department
 Bylaw Enforcement and Development Control
 Municipal Emergency Management Committee

(m) Jasper & (a) Milaney
 (m) Milaney & (a) Jasper
 (m) Jasper & (a) Church
All Council as needed

Environmental Services

Mountain View Regional Water Services Commission	(m) Stuart & (a) Doll
Red Deer River Watershed Alliance	1 member as needed
Red Deer River Municipal Users Group	(m) Gamble & (a) Church
South Red Deer Regional Wastewater Commission	(m) Stuart & (a) Church
Central Alberta Regional Waste Management Commission	(m) Church & (a) Gamble
Central Waste Management Commission	(m) Stuart & (a) Doll

Public Health Services

Red Deer & District Family & Community Support Services	(m) Gamble & (a) Stuart
Parkland Foundation Management Body	(m) Gamble & (a) Milaney
Bowden Cemetery Board	(m) Milaney & (a) Church

Recreation & Culture

Bowden Recreation & Culture Board	(m) Jasper & (a) Gamble
Bowden Public Library Board	(m) Church & (a) Gamble
Parkland Regional Library Board	(m) Church & (a) Gamble
Parade Committee	(m) Gamble, (m) Doll & (m) Stuart
Central Alberta Regional Trails Alliance	(m) Church & (a) Gamble

Planning

Municipal Planning Commission	(m) Gamble, (m) Stuart, (m) Church, (m) Milaney
Subdivision & Development Appeal Board	(m) Jasper
Parkland Community Planning Services	(m) Doll & (a) Stuart
Intermunicipal Development Plan Committee	(m) Church & (m) Stuart

Economic Development

Economic Development	(m) Milaney & (a) Doll
Central Alberta Economic Partnership	1 Member as needed

Other

Parent Advisory Council – Local School Liaison	(m) Gamble & (a) Stuart
Community Bus Committee	(m) Doll & (m) Gamble
Central Alberta Poverty Reduction Alliance	(m) Gamble & (m) Doll

MOTION CARRIED

Item # 4 Public-At-Large Committee Appointments

No appointments will be made to the Public-At-Large Committee at this time. Future appointments will be made by Council on an as-need basis.

Item # 5 Appointing the Fire Chief, Deputy Fire Chief and Capitan

Bylaw 06/2003 amended Bylaw 18/2001 as follows:

- 3.1 *Subject to an annual review the Fire Chief shall be appointed, by Council, at the annual organizational meeting of Council.*

- 3.3 *The Council may appoint up to three Officers other than the Fire Chief and, in doing so, shall consider the recommendations of the Fire Chief. These other Officers shall be supervised by the Fire Chief;*

Motion #5

Moved by Councillor Cory Jasper that Council make the appointments for the fire department effective until October 28, 2013 as follows:

Fire Chief	Larry Werner
Deputy Fire Chief	Logan Dye
Captain	Steve Blamire
Lieutenant	Justin Ouellette

MOTION CARRIED

Item # 6 Interim Operating Budget

The Municipal Government Act states:

- 242 (1) *Each council must adopt an operating budget for each calendar year.*
- (2) *A council may adopt an interim operating budget for part of a calendar year.*
- (3) *An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.*

Motion #6

Moved by Councillor Pat Doll that Council adopts the attached Town of Bowden Interim Operating Budget until such time as the full 2013 Town of Bowden Operating Budget is passed. **MOTION CARRIED**

Item # 7 Temporary Borrowing By-law 01-2011

It is relatively common for municipalities to borrow for operating purposes (overdraft) as may be required before taxation revenue starts to accumulate. For the Town to maintain their current overdraft they need to pass a Borrowing Bylaw. This Bylaw is reviewed at every Organizational Meeting to ensure that the needs of the Town will be met.

Motion # 7.a

Moved by Councillor Sheila Church that Council gives First Reading to Temporary Borrowing Bylaw 01-2013. **MOTION CARRIED**

Motion # 7.b

Moved by Councillor Cory Jasper that Council gives Second Reading to Temporary Borrowing Bylaw 01-2013. **MOTION CARRIED**

Motion # 7.c

Moved by Councillor Sandy Gamble that Council grants unanimous consent to present Temporary Borrowing Bylaw 01-2013 for Third Reading.
MOTION CARRIED UNANIMOUSLY

Motion # 7.d

Moved by Councillor Pat Doll that Council gives Third Reading to Temporary Borrowing Bylaw 01-2013.
MOTION CARRIED

Item # 8 Banking Services

A motion is required to utilize banking services through a financial institution. Currently, the Town utilizes ATB Financial.

Motion # 8

Councillor Sandy Gamble abstains from voting.

Moved by Councillor Cory Jasper that Council utilizes ATB Financial for its banking services for the 2013 year.
MOTION CARRIED

Adjournment

Motion #9

Moved by Councillor Sheila Church that the October 22, 2012 Organizational Council Meeting adjourn at 10:04 pm.
MOTION CARRIED

Mayor Robb Stuart

Andy Weiss, Chief Administrative Officer