

ORGANIZATIONAL COUNCIL MEETING MINUTES
Held on Monday, October 27, 2014 at the
Town of Bowden Administration Building

PRESENT	Mayor	Robb Stuart
	Councillor	Sheila Church
	Councillor	Lloyd Lane
	Councillor	Sandy Gamble
	Councillor	Earl Wilson
	Councillor	Wayne Milaney
	Councillor	Paul Webb
ABSENT	None	
STAFF	Andy Weiss	Chief Administrative Officer
	Jade Prefontaine	Development Officer

Call to Order

Mayor Robb Stuart called the meeting to order at 7:00 p.m.

Item 1 Dates and Time of Council Meetings

Per the Municipal Government Act (MGA) Section 193(1) "A council may decide at a council meeting at which all the councillors are present to hold regularly scheduled council meeting on specified dates times and places."

Motion 1

Moved by Councillor Sheila Church that Council sets the dates of Council and Committee meetings as presented on the following chart for 2014/2015 **MOTION CARRIED**

Council Meeting Schedule October 27, 2014 – October 26, 2015

Oct 27, 2014	Regular Council Meeting
Nov 10, 2014	Regular Council Meeting
Nov 24, 2014	Regular Council Meeting
Dec 8, 2014	Regular Council Meeting
Dec 22, 2014	Regular Council Meeting
Jan 12, 2015	Regular Council Meeting
Jan 26, 2015	Regular Council Meeting
Feb 9, 2015	Regular Council Meeting
Feb 23, 2015	Regular Council Meeting
March 9, 2015	Regular Council Meeting
March 23, 2015	Regular Council Meeting
April 13, 2015	Regular Council Meeting
April 27, 2015	Regular Council Meeting
May 11, 2015	Regular Council Meeting
May 25, 2015	Regular Council Meeting
June 8, 2015	Regular Council Meeting
June 22, 2015	Regular Council Meeting
July 13, 2015	Regular Council Meeting
July 27, 2015	Regular Council Meeting
Aug 10, 2015	Regular Council Meeting
Aug 24, 2015	Regular Council Meeting
Sept 14, 2015	Regular Council Meeting
Sept 28, 2015	Regular Council Meeting
Oct 13, 2015	Regular Council Meeting (Tuesday)
Oct 26, 2015	Organization Meeting, Regular Council Meeting

Item 2 Council Meetings and Expenses

Council meetings and expenses were discussed. Remuneration paid to Councillors for meeting attendance was discussed and a new flat rate for meetings was established.

Motion 2.a

Moved by Councillor Paul Webb that all meetings are approved as shown below. The meeting rate will be calculated at \$30/hour to a maximum of 8 hours including travel time. **MOTION CARRIED**

The following chart indicates the Council remuneration for the 2014 – 2015 year.

Base Remuneration	2014 - 2015
Mayor	\$500.00
Deputy Mayor	\$300.00
Councillors	\$250.00
Meetings	2014 - 2015
Meetings up to a maximum of 8 hours (including travel time)	\$30.00/hr.
Breakfast	2014 - 2015
Breakfast	\$17.50
Lunch	\$17.50
Supper	\$30.00
Per Diem	\$10.00
Mileage/km	\$0.53

Item 2.a.i Councillor Expense Claim Guidelines

The CAO shall administer and process all expense claims and timesheets submitted by Elected Officials.

- **Volunteer vs Paid for Councillor related activities** – Activities or invitations to functions, unless a part of your specific assigned Council portfolio must have approval by Council as a whole prior to paid attendance. However, Councillors are free to attend any function or activity on their own time (paid out of their own pocket) if they so choose. When Elected Officials are asked to help out with community activities from time to time, it must be clearly stated by Council as a whole that this is intended to be volunteer time....or that it's to be paid as a part of your Council duties.
- **Alcohol with meals or at functions** – Councillors must pay out of their own pocket for any alcohol that they wish to consume. However, Council may choose to allow and pay for alcohol consumption during private group events such as the Christmas Staff function.
- **Per Diem payouts** Per Diem will be paid out if at any point during that 24 hour period, you are staying overnight at a hotel during an approved stay.

- **Meal Allowances. When are they paid out? (breakfasts?....meals provided at events?)** If an event or course begins prior to a normally scheduled work day, a Breakfast allowance will be given. If meals are provided at the event, you cannot claim for a meal allowance also unless for prior proven medical reasons that the provided meal is unsuitable. All meal claims are to be paid out at rates as established by Council. Claims for meal costs in excess of the established rates may be considered by the CAO with a submitted receipt and reasonable discussions as to why the established rates were exceeded.
- **Committee meeting attendance and accompanying reports.** If a claim is placed for attendance at an approved committee meeting or event, an accompanying written report must be submitted to the next available Council meeting (no later than 30 days after the claimed meeting date). Failure to submit a report will result in that meeting or event claim being disallowed. Simply submitting that committee's official minutes is not deemed to be a satisfactory report.

In the event that any claim or portion thereof is deemed to be disallowed, the CAO will initiate a discussion with that Elected Official and consensus will be sought. Failing a satisfactory resolution, the Elected Official will have the opportunity to have the matter brought forth to Council for further deliberation. Council as a whole shall deliberate and decide upon the matter at the next available Council meeting and that decision shall be final.

Motion 2.a.i

Moved by Councillor Lloyd Lane that Council approves the Councillor Expense Claim Guidelines as presented.

Motion Carried

Item 3 Appointment of Committees

At each organizational meeting appointments to committees are completed for the following 12 months.

Motion 3

Moved by Councillor Earl Wilson that Council appoints the following Council members to the committees, effective until October 26, 2015, as amended: **MOTION CARRIED**

{NOTE: Member is identified as (m) and Alternate is identified as (a)}

General Government

Staff/Personnel
Assessment Review Board

(m) Mayor (m) Deputy Mayor
(m) Milaney (a) Wilson

Protective Services

Olds & District Community Policing Advisory
Bylaw Enforcement and Development Control
Municipal Emergency Management Committee

(m) Milaney (a) Webb
(m) Church (a) Lane
(m) Stuart (m) Milaney (m) Gamble

Environmental Services

Mountain View Regional Water Services Commission
South Red Deer Regional Wastewater Commission
Central Alberta Regional Waste Management Commission

(m) Stuart (a) Lane
(m) Stuart (a) Church
(m) Church (a) Wilson

Public Health Services

Red Deer & District Family & Community Support Services
Parkland Foundation Management Body
Bowden Cemetery Board

(m) Lane (a) Gamble
(m) Gamble (a) Milaney
(m) Milaney (a) Wilson

Recreation & Culture

Bowden Recreation & Culture Board
Bowden Public Library Board
Parkland Regional Library Board
Parade Committee
Bowden Community Action Society
Bowden Agricultural Society

(m) Gamble (a) Webb
(m) Webb (a) Lane
(m) Church (a) Gamble
(m) Gamble (m) Lane (m) Wilson
(m) Webb (a) Wilson
(m) Wilson (a) Church

Planning

Municipal Planning Commission

Subdivision & Development Appeal Board
Intermunicipal Development Plan Committee

(m) Stuart (m) Webb (m) Wilson
(m) Gamble (m) Church
(m) Lane (m) Milaney
(m) Stuart (m) Church

Economic Development

Economic Development

(m) Lane (a) Webb (a) Milaney

Other

Parent Advisory Council – Local School Liaison
Central Alberta Poverty Reduction Alliance

(m) Webb (a) Gamble
(m) Gamble (m) Lane

Item 4 Disaster Services Appointments

- 4. a) Motion to appoint the Director of Disaster Services of Bowden.
- b) Motion to appoint the Deputy Director of Disaster Services of Bowden.

Motion 4.a

Moved by Councillor Paul Webb that Council appoints Mayor Robb Stuart as Director of Disaster Services for the Town of Bowden. **MOTION CARRIED**

Motion 4.b

Moved by Councillor Paul Webb that Council appoints Ric Henderson as Deputy Director of Disaster Services for the Town of Bowden. **MOTION CARRIED**

Item 5 Public-at-Large Committee Appointments

No appointments will be made to the Public-At-Large Committee at this time. Future appointments will be made by Council on an as-need basis.

Item 6 Interim Operating Budget

The Municipal Government Act states:

- 242 (1) *Each council must adopt an operating budget for each calendar year.*
- (2) *A council may adopt an interim operating budget for part of a calendar year.*
- (3) *An interim operating budget for a part of a calendar year ceases to have any effect when the operating budget for that calendar year is adopted.*

Motion 6

Moved by Councillor Paul Webb that Council adopts the 2014 Town of Bowden Interim Operating Budget until such time as the full 2015 Town of Bowden Operating Budget is passed. **MOTION CARRIED**

TOWN OF BOWDEN 2015 TEMPORARY OPERATING BUDGET		
GL Number	Description	2015 Budget
TAX REVENUES		
1-00-110-00	MUNICIPAL TAXES - RESIDENTIAL	723,275.82
1-00-111-00	MUNICIPAL TAXES - NON-RESIDENTIAL	138,199.94
1-00-111-01	MUNICIPAL TAXES - FARM	561.43

1-00-112-00	SCHOOL TAXES - RESIDENTIAL	238,267.58
1-00-113-00	SCHOOL TAXES - NON-RESIDENTIAL	33,306.77
1-00-125-00	LOCAL IMPROVEMENT CHARGES-PAVING (EXP. 2020)	5,247.14
1-00-510-00	PENALTIES - TAXES	35,000.00
TOTAL TAX REVENUES		1,173,858.68
OTHER REVENUES		
1-00-340-00	PROVINCIAL FINES REVENUES	3,500.00
1-00-540-00	FRANCHISE FEES	95,000.00
1-00-550-00	RETURN ON INVESTMENT	12,000.00
TOTAL OTHER REVENUES		110,500.00
GRANT REVENUES		
1-12-840-02	CONDITIONAL GRANTS - PROV (MSI OPR)	76,424.00
TOTAL GRANT REVENUES		76,424.00
ADMINISTRATIVE REVENUES		
1-12-411-00	TAX CERTIFICATES	900.00
1-12-522-00	BUSINESS LICENSES	5,500.00
1-12-590-00	DUPLICATING	400.00
1-12-900-00	MISC INCOME - TAX DISCHARGES	40.00
1-12-990-00	OTHER INCOME - SOUVENIR SALES ETC.	2,160.00
TOTAL ADMINISTRATIVE REVENUES		9,000.00
BYLAW REVENUES		
1-26-530-00	FINES - BYLAW ENFORCEMENT	500.00
TOTAL BYLAW REVENUES		500.00
ANIMAL REVENUES		
1-27-525-00	DOG LICENSES	5,000.00
TOTAL ANIMAL REVENUES		5,000.00
WATER REVENUES		
1-41-410-00	SALE OF WATER	299,000.00
1-41-490-00	SALE OF MATERIALS - WATER METERS	1,000.00
1-41-510-00	PENALTIES - WATER	15,000.00
1-41-990-00	OTHER INCOME - WATER DOOR HANGER PENALTIES	100.00
TOTAL WATER REVENUES		315,100.00
SANITARY SEWER REVENUES		
1-42-410-00	SALE OF SANITARY SEWER	214,000.00
TOTAL SANITARY SEWER REVENUES		214,000.00

SOLID WASTE REVENUES		
1-43-410-00	SOLID WASTE COLLECTIONS	109,080.00
TOTAL SOLID WASTE REVENUES		109,080.00
RECYCLING REVENUES		
1-44-410-00	RECYCLING INCOME	26,688.00
TOTAL RECYCLING REVENUES		26,688.00
GL Number	Description	2015 Budget
FCSS REVENUES		
1-51-850-00	TRANS FROM CITY OF RED DEER - FCSS	48,320.00
1-51-860-00	CONTR FRM INDIV/ORG - GRANTS/DONATIONS	3,100.00
1-51-920-00	TRANS FROM RESERVES - FCSS (Choosewell)	700.00
TOTAL FCSS REVENUES		52,120.00
CEMETERY REVENUES		
1-56-410-00	OPENCLOSE	3,500.00
1-56-410-01	SALE OF PLOTS/VULTS	2,000.00
1-56-850-00	TRANS FROM RED DEER COUNTY	2,500.00
TOTAL CEMETERY REVENUES		8,000.00
PLANNING & DEV REVENUES		
1-61-526-00	PERMITS - DEVELOPMENT	300.00
1-61-526-03	PROPERTY COMPLIANCE REQUESTS	200.00
TOTAL PLANNING & DEV REVENUES		500.00
COMMUNITY BUS REVENUES		
1-62-410-00	COMMUNITY BUS REVENUE	1,000.00
TOTAL COMMUNITY BUS REVENUES		1,000.00
ECONOMIC DEVELOPMENT REVENUES		
1-63-990-00	OTHER INCOME - ECN. DEV ADVERTISING	1,200.00
TOTAL ECON. DEV. REVENUES		1,200.00
LAND REVENUES		
1-66-560-00	RENTAL INCOME	24,700.00
TOTAL LAND REVENUES		24,700.00
TOURISM REVENUES		
1-69-410-00	CAMPING FEES	8,700.00
1-69-410-01	DUMPING FEES	1,200.00
TOTAL TOURISM REVENUES		9,900.00
PARADE REVENUES		

1-70-860-00	TRANS FROM ORGANIZATIONS	1,000.00
TOTAL PARADE REVENUES		1,000.00
REC BOARD REVENUES		
1-71-840-00	CONDITIONAL GRANTS - PROV	750.00
1-71-860-00	CONTR FRM INDIV/ORG	4,000.00
1-71-990-00	OTHER INCOME - VENDING	800.00
TOTAL REC BOARD REVENUES		5,550.00
RECREATION REVENUES		
1-72-560-00	RENTALS - ARENA	86,914.32
1-72-590-00	OTHER INCOME-SKATE SHARPENER	175.00
1-72-850-00	TRANS FROM RED DEER COUNTY	54,320.00
TOTAL RECREATION REVENUES		141,409.32
TOTAL OPERATING REVENUES		
		2,285,530.00

EXPENDITURES		
GL Number	Description	2015 Budget
REQUISITIONS & GENERAL		
2-00-750-00	REQUISITIONS - PROV SCHOOL PUBLIC	238,267.58
2-00-750-01	REQUISITIONS - PROV SCHOOL	33,306.77
TOTAL REQUISITIONS & GENERAL		271,574.35
COUNCIL		
2-11-110-00	HONORARIUMS - COUNCIL	67,400.00
2-11-130-00	EMPLOYER CONTRA - COUNCIL	958.00
2-11-211-00	TRAVEL & SUB - COUNCIL	16,104.00
2-11-214-00	MEMBERSHIP & CONF FEES - COUNCIL	7,700.00
2-11-223-00	PUBLIC RELATIONS - COUNCIL	4,000.00
2-11-274-00	INSURANCE - COUNCIL	353.00
2-11-510-00	GOODS & SUPPLIES - COUNCIL	2,400.00
2-11-770-00	CONTRIBUTION TO ORGANIZATION	1,250.00
TOTAL COUNCIL		100,165.00
ADMINISTRATION		
2-12-110-00	WAGES - ADMIN	194,068.84

2-12-130-00	EMPLOYER CONTRA - ADMIN	26,513.00
2-12-136-00	WORKERS COMPENSATION	7,000.00
2-12-148-00	TRAINING & DEVEL - ADMIN	1,725.00
2-12-211-00	TRAVEL & SUB - ADMIN	2,000.00
2-12-214-00	MEMBERSHIP & CONF FEES - ADMIN	700.00
2-12-216-00	POSTAGE	9,000.00
2-12-217-00	TELEPHONE - ADMIN	5,400.00
2-12-221-00	ADVERTISING & PROMO - ADMIN	700.00
2-12-230-00	CONTRACTED SERV - COMPUTER	6,000.00
2-12-230-01	CONTRACTED SERV - JANITORIAL	5,970.00
2-12-230-03	CONTRACTED SERV - COPIER	11,500.00
2-12-230-04	CONTRACTED SERV - INTERNET	732.00
2-12-230-05	CONTRACTED SERV - SECURITY	450.00
2-12-230-07	CONTRACTED SERV - WEBSITE	868.00
2-12-230-08	CONTRACTED SERV - DEBIT MACHINE	490.00
2-12-230-09	CONTRACTED SERV - FIRE EXT INSPEC	62.00
2-12-230-99	CONTRACTED SERV - EMAIL HOSTING	1,200.00
2-12-231-00	ACCOUNTING & AUDIT	32,275.39
2-12-232-00	LEGAL - ADMIN	15,000.00
2-12-235-00	ASSESSMENT SERVICES	16,600.00
2-12-251-00	EQUIPMENT R & M - ADMIN	800.00
2-12-252-00	BUILDING R & M - TOWN OFFICE	2,500.00
2-12-274-00	INSURANCE - ADMIN	6,924.65
2-12-510-00	GOODS & SUPPLIES - ADMIN	9,000.00
2-12-540-00	UTILITIES POWER - ADMIN	5,500.00
2-12-541-00	UTILITIES GAS - ADMIN	1,200.00
2-12-810-00	BANK CHARGES	690.00
TOTAL ADMINISTRATION		364,868.88
FIRE PROTECTION		
GL Number	Description	2015 Budget
2-23-252-00	BUILDING R & M - FIRE HALL	3,500.00
2-23-274-00	INSURANCE - FIRE	671.88
2-23-540-00	UTILITIES POWER - FIRE	3,000.00
2-23-541-00	UTILITIES GAS - FIRE	1,700.00

TOTAL FIRE PROTECTION		8,871.88
DISASTER SERVICES		
2-24-148-00	TRAINING & DEVEL - DISASTER SERV	1,000.00
2-24-211-00	TRAVEL & SUB - DISASTER SERV	500.00
2-24-510-00	GOODS & SUPPLIES - DISASTER SERV	250.00
TOTAL DISASTER SERVICES		1,750.00
BLAW ENFORCEMENT		
2-26-214-00	MEMBERSHIP & CONF FEES - BYLAW	500.00
2-26-221-00	ADVERTISING & PROMO - BYLAW	750.00
2-26-230-00	CONTRACTED SERV - BYLAW	31,800.00
2-26-230-01	CONTRACTED SERVICES - SNOW/GRASS	300.00
2-26-232-00	LEGAL - BYLAW	2,000.00
TOTAL BLAW ENFORCEMENT		35,350.00
ANIMAL		
2-27-230-00	CONTRACTED SERV - VETERINARY	400.00
2-27-510-00	GOODS & SUPPLIES - ANIMAL	200.00
TOTAL ANIMAL		600.00
PUBLIC WORKS		
2-31-110-00	WAGES - PUBLIC WORKS	175,249.10
2-31-130-00	EMPLOYER CONTRA - PUBLIC WORKS	29,000.00
2-31-148-00	TRAINING & DEVEL - PUBLIC WORKS	2,500.00
2-31-211-00	TRAVEL & SUB - PUBLIC WORKS	1,000.00
2-31-217-00	TELEPHONE - PUBLIC WORKS	4,850.00
2-31-221-00	ADVERTISING & PROMO - PUBLIC WORKS	1,500.00
2-31-230-00	CONTRACTED SERV - AB ONE CALLS	600.00
2-31-230-01	CONTRACTED SERV - FIRE EXT. INSPEC.	350.00
2-31-251-00	EQUIPMENT R & M - 2006 GRADER	3,500.00
2-31-251-01	EQUIPMENT R & M - 2007 BACKHOE	3,000.00
2-31-251-02	EQUIPMENT R & M - BOBCAT	5,500.00
2-31-251-99	EQUIPMENT R & M - OTHER	1,200.00
2-31-252-00	BUILDING R & M - SHOP	2,500.00
2-31-252-01	BUILDING R & M - GARAGE	200.00
2-31-252-02	BUILDING R & M - QUONSET	1,000.00
2-31-255-00	VEHICLE R & M - GRAVEL TRUCK	2,000.00
2-31-255-01	VEHICLE R & M - 2007 FORD 150	1,000.00

2-31-255-02	VEHICLE R & M - 1995 FORD 350	500.00
2-31-255-03	VEHICLE R & M - 2008 FORD F250	1,000.00
2-31-255-04	VEHICLE R & M - 1977 CHEV 3 TON	600.00
2-31-255-05	VEHICLE R & M - 2000 CHEV 1 TON	1,400.00
2-31-259-00	GENERAL R & M - PUBLIC WORKS	6,600.00
2-31-260-00	RENTALS - PUBLIC WORKS	400.00
2-31-274-00	INSURANCE - PUBLIC WORKS	8,500.65
		2015 Budget
GL Number	Description	
2-31-510-00	GOODS & SUPPLIES - PUBLIC WORKS	4,000.00
2-31-521-00	GAS & OIL - PUBLIC WORKS	25,000.00
2-31-529-00	PERSONAL PROTECT EQUIP - PUBLIC	2,700.00
2-31-540-00	UTILITIES POWER - PUBLIC WORKS	3,800.00
2-31-541-00	UTILITIES GAS - PUBLIC WORKS	2,500.00
2-31-831-00	INTEREST PMT - GRADER\BACKHOE (END 2017)	4,200.00
2-31-832-00	PRINCIPAL PMT - GRADER\BACKHOE (END 2017)	27,900.00
TOTAL PUBLIC WORKS		324,049.75
ROADS		
2-32-230-00	CONTRACTED SERV - STREET SWEEPING	6,000.00
2-32-259-00	GENERAL R & M - ROADS	128,360.50
2-32-274-00	INSURANCE - ROADS	1,930.54
2-32-510-00	GOODS & SUPPLIES - ROADS	1,500.00
2-32-534-00	SAND & GRAVEL	9,000.00
2-32-540-00	UTILITIES POWER - STREET LIGHTS	55,000.00
2-32-831-00	INTEREST PMT - 20TH STREET ENDS 2014	2,195.00
2-32-832-00	PRINCIPAL PMT - 20TH STREET ENDS 2014	64,050.00
TOTAL ROADS		268,036.04
WATER		
2-41-148-00	TRAINING & DEVEL - WATER	2,150.00
2-41-214-00	MEMBERSHIP & CONF FEES - WATER	520.00
2-41-217-00	TELEPHONE - WATER	925.00
2-41-222-00	PRINTING - WATER	100.00
2-41-230-00	CONTRACTED SERV - AENV TESTING	300.00
2-41-230-01	CONTRACTED SERV - THM/BROMOS TEST	300.00
2-41-230-02	CONTRACTED SERV - HACH	300.00

2-41-251-00	EQUIPMENT R & M - RESERVOIR	2,500.00
2-41-252-00	BUILDING R & M - RESERVIOR	300.00
2-41-259-00	GENERAL R & M - WATER	25,500.00
2-41-260-00	RENTALS - WATER	100.00
2-41-274-00	INSURANCE - WATER	1,507.35
2-41-510-00	GOODS & SUPPLIES - WATER	2,500.00
2-41-531-00	CHEMICALS & SALT - WATER	600.00
2-41-540-00	UTILITIES POWER - WATER	23,100.00
2-41-541-00	UTILITIES GAS - WATER	1,350.00
2-41-542-00	REGIONAL WATER LINE	220,000.00
2-41-831-00	INTEREST PMT - QE II CROSSING (ENDS 2029)	18,865.00
2-41-832-00	PRINCIPAL PMT - QE II CROSSING (ENDS 2029)	18,078.00
TOTAL WATER		318,995.35
SANITARY SEWER		
2-42-148-00	TRAINING & DEVEL - SANITARY SEWER	1,150.00
2-42-217-00	TELEPHONE - SANITARY SEWER	1,500.00
2-42-230-00	CONTRACTED SERV -	200.00
2-42-251-00	EQUIPMENT R & M - LIFT STATION SOUTH	1,000.00
2-42-251-01	EQUIPMENT R & M - LIFT STATION NORTH	4,000.00
2-42-252-00	BUILDING R & M - LIFT STATION SOUTH	200.00
GL Number	Description	2015 Budget
2-42-252-01	BUILDING R & M - LIFT STATION NORTH	200.00
2-42-259-00	GENERAL R & M - SANITARY SEWER	2,000.00
2-42-260-00	RENTALS - SANITARY SEWER	250.00
2-42-274-00	INSURANCE - SANITARY SEWER	1,096.77
2-42-510-00	GOODS & SUPPLIES -SANITARY SEWER	300.00
2-42-531-00	CHEMICALS & SALT - SANITARY SEWER	3,500.00
2-42-540-00	UTILITIES POWER - SANITARY SEWER	7,400.00
2-42-541-00	UTILITIES GAS - SANITARY SEWER	1,100.00
2-42-750-00	REQUISITIONS - SANITARY SEWER	6,200.00
2-42-831-00	INTEREST PMT - QE II SEWER (ENDS 2030)	13,604.00
2-42-832-00	PRINCIPAL PMT - QE II SEWER (ENDS 2030)	15,245.00
TOTAL SANITARY SEWER		58,945.77
SOLID WASTE		

2-43-230-00	CONTRACTED SERV - City of Red Deer	3,500.00
2-43-230-01	CONTRACTED SERV - CanPAK GARBAGE PICKUP	36,000.00
2-43-255-00	VEHICLE R & M - GARBAGE TRUCK	1,500.00
TOTAL SOLID WASTE		41,000.00
RECYCLING		
2-44-230-00	CONTRACTED SERV - RECYCLING	23,800.00
TOTAL RECYCLING		23,800.00
FCSS		
2-51-110-00	WAGES - FCSS	34,983.00
2-51-130-00	EMPLOYER CONTRA - FCSS	2,500.00
2-51-148-00	Meetings/Special Functions	1,000.00
2-51-214-00	PD/Travel/Conferences	2,120.00
2-51-221-00	Marketing, Communications	1,500.00
2-51-223-00	Community Capacity	5,000.00
2-51-217-00	TELEPHONE - FCSS	1,950.00
2-51-510-00	Office/Administration	2,850.00
2-51-510-06	Choosewell grant expenses	700.00
2-51-510-07	Volunteer Appreciation Supper	1,500.00
2-51-510-08	Backpacks for Bowden expenses	500.00
2-51-510-09	Volunteer Mileage reimbursements	200.00
2-51-510-10	EcMap Early years Festival Advertising	200.00
2-51-510-11	Volunteer Appreciation Expenses	500.00
2-51-510-12	Misc. Donations	200.00
2-51-540-00	FCSS POWER	1,100.00
2-51-541-00	FCSS GAS	1,390.00
2-51-750-00	REQUISITIONS - FCSS	17,969.60
TOTAL FCSS		76,162.60
CEMETERY		
2-56-230-00	CONTRACTED SERV - WEED CONTROL	1,140.00
2-56-259-00	GENERAL R & M - CEMETERY	500.00
2-56-510-00	GOODS & SUPPLIES - CEMETERY	2,500.00
2-56-770-00	CONTR TO ORGANISATION-CEMETERY BOARD	500.00
TOTAL CEMETERY		4,640.00
GL Number	Description	2015 Budget

PLANNING & DEVELOPMENT		
2-61-221-00	ADVERTISING & PROMO - PLANNING	1,400.00
2-61-222-00	PRINTING - PLANNING	200.00
2-61-232-00	LEGAL - PLANNING	200.00
2-61-232-01	TITLE SEARCHES	500.00
2-61-233-00	ENGINEERING	3,500.00
2-61-234-00	PLANNING SERVICES	-
TOTAL PLANNING & DEVELOPMENT		5,800.00
COMMUNITY BUS		
2-62-110-00	HONORARIUMS - COMMUNITY BUS	2,500.00
2-62-255-00	VEHICLE R & M - COMMUNITY BUS	5,700.00
2-62-274-00	INSURANCE - COMMUNITY BUS	775.42
2-62-510-00	GOODS & SUPPLIES - COMMUNITY BUS	200.00
2-62-521-00	GAS & OIL - COMMUNITY BUS	1,000.00
TOTAL COMMUNITY BUS		10,175.42
ECONOMIC DEVELOPMENT		
2-63-114-00	MEMBERSHIP & CONF FEES - ECON. DEV	600.00
2-63-148-00	TRAINING & DEVEL - ECONOMIC DEVEL	500.00
2-63-211-00	TRAVEL & SUB - ECONOMIC DEVEL	1,500.00
2-63-221-00	ADVERTISING & PROMO - ECONOMIC DEV	1,500.00
2-63-510-00	GOODS & SUPPLIES - ECONOMIC DEV	200.00
TOTAL ECONOMIC DEVELOPMENT		4,300.00
SENIORS		
2-64-750-00	REQUISITIONS - SENIORS	2,200.00
TOTAL SENIORS		2,200.00
TOURISM		
2-69-221-00	ADVERTISING & PROMO - TOURISM	9,250.00
2-69-230-00	CONTRACTED SERV - WASTE DISPOSAL	350.00
2-69-230-02	CONTRACTED SERV - WEED CONTROL	600.00
2-69-230-03	CONTRACTED SERV - FIRE EXT INSPEC	70.00
2-69-230-04	CONTRACTED SERV - JANITORIAL	3,500.00
2-69-252-00	BUILDING R & M - REST STOP	3,000.00
2-69-259-00	GENERAL R & M - TOURISM	1,150.00
2-69-274-00	INSURANCE - TOURISM	463.73
2-69-510-00	GOODS & SUPPLIES - TOURISM	2,500.00

2-69-540-00	UTILITIES POWER - TOURISM	3,500.00
2-69-541-00	UTILITIES GAS - TOURISM	1,500.00
TOTAL TOURISM		25,883.73
PARADE		
2-70-510-00	GOODS & SUPPLIES - PARADE	2,000.00
TOTAL PARADE		2,000.00
REC BOARD		
2-71-510-00	GOODS & SUPPLIES - REC BOARD	500.00
2-71-510-01	GOODS & SUPPLIES - CANADA DAY	850.00
2-71-510-02	GOODS & SUPPLIES - BBQ/MOVIE IN	1,400.00
2-71-510-03	GOODS & SUPPLIES - SLEIGH RIDE	470.00
GL Number	Description	2015 Budget
TOTAL REC BOARD		3,220.00
RECREATION		
2-72-110-00	WAGES - RECREATION	93,794.60
2-72-130-00	EMPLOYER CONTRA - RECREATION	11,109.28
2-72-148-00	TRAINING & DEVEL - RECREATION	1,500.00
2-72-211-00	TRAVEL & SUB - RECREATION	400.00
2-72-214-00	MEMBERSHIP & CONF FEES -RECREATION	600.00
2-72-217-00	TELEPHONE - RECREATION	2,800.00
2-72-221-00	ADVERTISING & PROMO - RECREATION	600.00
2-72-230-00	CONTRACTED SERV - ICE PLANT	2,805.00
2-72-230-02	CONTRACTED SERV - ICE MACH BLADE	1,000.00
2-72-230-03	CONTRACTED SERV - ICE PAINTING	2,730.00
2-72-230-04	CONTRACTED SERV - FIRE	1,000.00
2-72-251-00	EQUIPMENT R & M - ICE MACHINE	2,100.00
2-72-251-99	EQUIPMENT R & M - OTHER	5,000.00
2-72-255-00	BUILDING R & M - ARENA	13,000.00
2-72-259-00	GENERAL R & M - RECREATION	500.00
2-72-274-00	INSURANCE - RECREATION	16,801.70
2-72-510-00	GOODS & SUPPLIES - RECREATION	3,000.00
2-72-522-00	PROPANE	1,000.00
2-72-540-00	UTILITIES POWER - RECREATION	35,000.00
2-72-541-00	UTILITIES GAS - RECREATION	5,900.00

TOTAL RECREATION		200,640.58
PARKS		
2-73-148-00	TRAINING & DEVEL - PARKS	300.00
2-73-211-00	TRAVEL & SUB - PARKS	150.00
2-73-230-03	CONTRACTED SERV - WEED CONTROL	4,800.00
2-73-251-00	EQUIPMENT R & M - LAWN MOWERS	2,000.00
2-73-259-01	GENERAL R & M - PLAYGROUNDS	1,500.00
2-73-259-02	GENERAL R & M - CAP	81,774.50
2-73-259-99	GENERAL R & M - OTHER	800.00
2-73-260-00	RENTALS - PARKS	500.00
2-73-274-00	CAP (+ society) INSURANCE	1,400.00
2-73-510-00	GOODS & SUPPLIES - PARKS	800.00
2-73-510-01	GOODS & SUPPLIES - COMM FLOWERS	1,700.00
2-73-510-02	GOODS & SUPPLIES - COMM TRAILS	500.00
2-73-521-00	GAS & OIL - PARKS	2,500.00
2-73-529-00	PERSONAL PROTECT EQUIP - PARKS	400.00
TOTAL PARKS		99,124.50
LIBRARY		
2-74-217-00	TELEPHONE - LIBRARY	1,900.00
2-74-230-01	CONTRACTED SERV - FIRE EXT INSPEC	53.00
2-74-252-00	BUILDING R & M - LIBRARY	100.00
2-74-274-00	INSURANCE - LIBRARY	417.17
2-74-510-00	GOODS & SUPPLIES - LIBRARY	400.00
2-74-540-00	UTILITIES POWER - LIBRARY	3,150.00
		2015 Budget
GL Number	Description	
2-74-541-00	UTILITIES GAS - LIBRARY	710.00
2-74-750-00	REQUISITIONS - LIBRARY	9,310.00
2-74-770-00	CONTRIBUTION TO ORGANIZATION	4,944.00
TOTAL LIBRARY		20,984.17
MUSEUM		
2-75-230-00	CONTRACTED SERV - FIRE EXT INSPEC	53.00
2-75-255-00	BUILDING R & M - MUSEUM	500.00
2-75-274-00	INSURANCE - MUSEUM	1,838.98
TOTAL MUSEUM		2,391.98

COMMUNITY CENTRE		
2-76-255-00	BUILDING R & M - Lions Hall	10,000.00
TOTAL COMMUNITY CENTRE		10,000.00
TOTAL EXPENDITURES		2,285,530.00
OPERATING (SURPLUS) DEFICIT		-

Item 7 Temporary Borrowing Bylaw 01-2015

It is relatively common for municipalities to borrow for operating purposes (overdraft) as may be required before taxation revenue starts to accumulate. For the Town to maintain their current overdraft they need to pass a Borrowing Bylaw. This Bylaw is reviewed at every Organizational Meeting to ensure that the needs of the Town will be met.

Motion 7.a

Moved by Councillor Paul Webb that Council gives First Reading to Temporary Borrowing Bylaw 01-2015.
MOTION CARRIED

Motion 7.b

Moved by Councillor Sandy Gamble that Council gives Second Reading to Temporary Borrowing Bylaw 01-2015.
MOTION CARRIED

Motion 7.c

Motion by Councillor Sheila Church to present Bylaw 01 – 2015 for Third and Final Reading.
MOTION CARRIED UNANIMOUSLY

Motion 7.d

Moved by Councillor Paul Webb that Council gives Third Reading to Temporary Borrowing Bylaw 01-2015.
MOTION CARRIED

Item 8 Banking Services

A motion is required to utilize banking services through a financial institution. Currently, the Town utilizes ATB Financial.

Motion 8

Moved by Councillor Lloyd Lane that Council utilizes ATB Financial for its banking services for the 2015 year.
MOTION CARRIED

Item 9 Adjournment

Motion 9

Moved by Councillor Paul Webb that the October 27, 2014 Organizational Council Meeting adjourn at 7:25 pm.

MOTION CARRIED

Mayor Robb Stuart

Andy Weiss, Chief Administrative Officer