

**MEETING MINUTES
MUNICIPAL PLANNING COMMISSION**

TIME AND PLACE: 7:15pm, April 10, 2007, Town Office Council Chambers

Present: Chairperson Bernice Willsie, Shirley Adams, Cody Berggren, Sheila Church & Robb Stuart
Staff: Dan Proctor – Development Officer
Delegations: Patrick & Erin Rey

CALL TO ORDER

Item # 1.1 Bernice Willsie, Chairperson, called the meeting to order at 7:18 pm.

ADOPTION OF AGENDA

Motion # 2.1 Moved by Sheila Church that the April 10, 2007 Municipal Planning Commission Meeting agenda be adopted as presented.
MOTION CARRIED

ADOPTION OF PREVIOUS MINUTES

Motion # 3.1 **March 2, 2007 Municipal Planning Commission Meeting Minutes**
Moved by Cody Berggren that the minutes of the March 2, 2007 Municipal Planning Commission meeting be adopted as presented.
MOTION CARRIED

UNFINISHED BUSINESS

Item # 4.1 **Development Officer's report**
The Municipal Planning Commission received the April 10, 2007 Development Officer's report as presented for information.

CORRESPONDENCE

Item # 5.1 There was no correspondence scheduled for review at this meeting.

PERMIT APPLICATIONS

Motion # 6.1 **Manufactured Single Family Dwelling & Accessory Suite – DP07-001**
The Municipal Planning Commission (MPC) discussed the application in question and noted that the applicant had applied to the Town of Bowden to allow for a Home Occupation at 211 Westview Close. This Home Occupation was for the use of the basement for embroidery work and a sign business in which two embroidery machines and a vinyl sign cutter were be utilized to manufacture and sell promotional and other items. MPC was satisfied with the traffic and parking situation but had concern regarding intensity of use and noise. The major issue revolved around the home occupation's plan to employ

an individual who was not living in the home which was contrary to the Land Use Bylaw. It was stated that this individual was being employed simply for training purposes and that they could likely be utilized on only a temporary basis if required. The applicants made clear that they wanted to feel out this business and then had every intention of moving to a commercial space if the business was viable at all in the future and grew out of the limited space that working in their basement provided them. MPC was supportive of this entrepreneurial enterprise.

Moved by Cody Berggren that the Municipal Planning Commission approve the application for development permit HM07-005 regarding an embroidery and signage home occupation at 211 Westview Close, or Plan 961 2144, Block 22, Lot 29, subject to the following conditions:

- There will be external work, construction, or storage conducted in relation to this Home Occupation;
- The Home Occupation can allow for an employee other than a resident of the dwelling to be employed on site for training purposes until October 12, 2007 after which no person other than a resident of the dwelling shall be employed on site; and
- Those conditions as set out in Development Permit Attachment - Schedule "A".

MOTION CARRIED

ADJOURNMENT

Motion # 7 Moved by Cody Berggren that the April 10, 2007 Municipal Planning Commission Meeting adjourn at 7:33pm.

MOTION CARRIED

Bernice Willsie, Chairperson

Dan Proctor, Secretary