

**MEETING MINUTES
MUNICIPAL PLANNING COMMISSION**

TIME AND PLACE: 7:00 p.m., December 14, 2009 Town Office Council Chambers

PRESENT Chairperson Councillor Bernice Willsie
Mayor Cody Berggren
Councillor Sheila Church
Councillor Lloyd Lane
Councillor Sandy Gamble

ABSENT None

STAFF Lori Conkin – Development Officer
Andy Weiss – Development Officer

DELEGATIONS None

CALL TO ORDER

Item 1.a Bernice Willsie, Chairperson, called the meeting to order at 7:03 p.m.

ADOPTION OF AGENDA

Motion 2.a Moved by Councillor Lloyd Lane that the December 14, 2009 Municipal Planning Commission Meeting Agenda is adopted as presented. **MOTION CARRIED**

ADOPTION OF PREVIOUS MINUTES

Motion 3.a Moved by Councillor Sheila Church that the Minutes of the October 28, 2009 Municipal Planning Commission Meeting are adopted as presented.

MOTION CARRIED

PERMIT APPLICATIONS

Item 5.a Subdivision Application # BOW09403

Motion 5.a Moved by Councillor Sandy Gamble that the Municipal Planning Commission approves subdivision application BOW09403 subject to the following conditions:

1. Subdivision by means suitable to the Registrar of the Land Titles Office, [Section

81 and 89 of the Land Titles Act];

2. All outstanding taxes to be paid, or satisfactory arrangement for payment thereof, to the Town of Bowden [Section 654 (1)(d) of the Municipal Government Act];
3. Satisfactory arrangement to be completed with and to the satisfaction of the Town of Bowden for the provision of services pursuant to Section 655 of the Municipal Government Act including but not limited to the future connection to municipal water and/or sanitary sewer. This agreement is to be registered by caveat against the title of the proposed lot [Section 655 of the Municipal Government Act];
4. Written confirmation from an Alberta Land Surveyor indicating that the duplex located on Lot 23, Block 16, Plan 771 1170 is wholly contained within their respective parcels and that the required yards and setbacks have been provided for all permanent buildings and improvements and further that the new property line is located within the common wall of the duplex [Section 654(1) (b) of the Municipal Government Act].

MOTION CARRIED

Item 6 Development Officer's Report

Motion 6 Moved by Councillor Lloyd Lane that the Municipal Planning Commission receives the December 14, 2009 Development Officer's Report for information.

MOTION CARRIED

ADJOURNMENT

Motion 7 Moved by Councillor Lloyd Lane that the December 14, 2009 Municipal Planning Commission Meeting adjourns at 7:08 p.m.

MOTION CARRIED

Bernice Willsie, Chairperson

Andy Weiss, Secretary