

**MEETING MINUTES
MUNICIPAL PLANNING COMMISSION**

TIME AND PLACE: 7:00 p.m., February 8, 2010 Town Office Council Chambers

PRESENT Chairperson Councillor Bernice Willsie
 Mayor Cody Berggren
 Councillor Sheila Church
 Councillor Lloyd Lane
 Councillor Sandy Gamble

ABSENT None

STAFF Lori Conkin – Development Officer
 Andy Weiss – Development Officer

DELEGATIONS None

CALL TO ORDER

Item 1.a Chairperson Councillor Bernice Willsie called the meeting to order at 7:04 p.m.

Andy Weiss turns the meeting over to Chairperson Bernice Willsie

ADOPTION OF AGENDA

Motion 2.a Moved by Councillor Sheila Church that the February 8, 2010 Municipal Planning Commission Meeting Agenda is adopted as presented. **MOTION CARRIED**

ADOPTION OF PREVIOUS MINUTES

Motion 3.a Moved by Mayor Cody Berggren that the Minutes of the December 14, 2009 Municipal Planning Commission Meeting are adopted as presented.

MOTION CARRIED

PERMIT APPLICATIONS

Item 5.a HM10-001 Development Application

BACKGROUND: The applicant, Ms. Laurie J. Scullion has requested a Home Occupation Permit to operate a dog kennel at 2314 – 21 Street in Bowden. This would not be for the purpose of breeding dogs but utilized for the training of client’s dogs.

Motion 5.a Moved by Mayor Cody Berggren that the Municipal Planning Commission grants approval to Ms. Laurie J. Scullion to operate a dog training kennel at 2314 – 21 Street in Bowden with a blanket dog license for two additional dogs subject to:

- Payment of all municipal applicable fees, and
- The applicant must notify the Town Office of any new dogs in her care,
- All other applicable provisions of the Town of Bowden Animal Control Bylaw # 08/2001, and
- All other applicable provisions of the Land Use Bylaw 01/2000 including but not limited to Schedule B, Section 6(2) (Home Occupation Requirements).

MOTION CARRIED

Item 5.b DP10-002 Development Application

BACKGROUND: The applicants, Charles and Katherine Lovejoy requested a Development Permit to locate an automotive storage and mechanical shop in #3 – 24th Street Close. They have also requested that they be allowed to have a dwelling unit on the upper floor of the building.

Motion 5.b Moved by Mayor Cody Berggren that the Municipal Planning Commission grants approval to Charles & Katherine Lovejoy to operate an automotive storage & mechanical shop with a dwelling unit on the upper floor at #3 – 24th Street Close in Bowden subject to:

- Payment of all municipal applicable fees, and
- The applicant is to provide fully screened exterior fencing to the sole satisfaction of the Development Authority PRIOR to occupancy, and
- The applicant must provide written proof from the Town of Bowden's Building Inspector that the renovations to the building interior meet all Alberta Building Code requirements PRIOR to occupancy, and
- All other applicable provisions of the Land Use Bylaw 01/2000.

MOTION CARRIED

Item 6 Development Officer's Report

Motion 6 Moved by Councillor Lloyd Lane that the Municipal Planning Commission receives the February 8, 2010 Development Officer's Report for information.

MOTION CARRIED

ADJOURNMENT

Motion 7 Moved by Councillor Sandy Gamble that the February 8, 2010 Municipal Planning Commission Meeting adjourns at 7:35 p.m.

MOTION CARRIED

Bernice Willsie, Chairperson

Andy Weiss, Development Officer