

**MEETING MINUTES
MUNICIPAL PLANNING COMMISSION**

TIME AND PLACE: 7:00 p.m., February 22, 2010 Town Office Council Chambers

PRESENT Chairperson Councillor Bernice Willsie
Mayor Cody Berggren
Councillor Sheila Church
Councillor Lloyd Lane

ABSENT Councillor Sandy Gamble

STAFF Lori Conkin – Development Officer
Andy Weiss – Development Officer

DELEGATIONS Ms. Karen J. Saubak for Agenda Item 5.a
Mr. Paul Botting for Agenda Item 5.b
Ms. Susan J. Ellis for Agenda Item 5.c

CALL TO ORDER

Item 1.a Chairperson Councillor Bernice Willsie called the meeting to order at 7:03 p.m.

ADOPTION OF AGENDA

Andy Weiss, Development Officer adds Agenda Item 5.c HM10-003 Home Occupation

Motion 2.a Moved by Councillor Lloyd Lane that the February 22, 2010 Municipal Planning Commission Meeting Agenda is adopted as amended. **MOTION CARRIED**

ADOPTION OF PREVIOUS MINUTES

Motion 3.a Moved by Mayor Cody Berggren that the Minutes of the February 8, 2010 Municipal Planning Commission Meeting are adopted as presented. **MOTION CARRIED**

PERMIT APPLICATIONS

5.a Business License Application

BACKGROUND: The applicant, Ms. Karen J. Saubak has requested a Business License to operate a boutique/shop at 2035 – 20 Avenue in Bowden. (This is the yellow two-story house directly across the street to the east of the Town Office) This parcel is currently zoned R2. The intent as per the attached letter is to live in the upper suite and use the first two rooms of the

lower suite to run the business. This shop will sell items like candles, specialty teas, quilts, hand knitted items, knick knacks, pet accessories/apparel, etc.

Motion 5.a Moved by Mayor Cody Berggren that the Municipal Planning Commission grants a commercial business license to Ms. Karen J. Saubak to operate a boutique/shop at 2035 – 20 Avenue in Bowden as per the submitted application subject to all applicable bylaw provisions.

MOTION CARRIED

Item 5.b Business License Application

BACKGROUND: The applicant, Mr. Paul Botting has requested a Business License to operate Paul's Cycles and Sleds at 2015 – 20 Avenue in Bowden. The intent as per the attached letter is provide repair services for garden/landscaping tools & machines, motorcycles, snowmobiles, marine vehicles, ATV's etc.

Motion 5.b Moved by Councillor Sheila Church that the Municipal Planning Commission grants a commercial business license to Mr. Paul Botting to operate Paul's Cycles and Sleds at 2015 – 20 Avenue in Bowden subject to the applicant installing privacy screening in the back fenced area to the sole satisfaction of the Development Authority.

MOTION CARRIED

Item 5.c HM10-003 Home Occupation

BACKGROUND: The applicant, Ms. Susan J. Ellis has requested permission to conduct a Home Occupation from her home located at 2039 – 26 Avenue in Bowden. The nature of this proposed business is to make and sell jewelry.

Motion 5.b Moved by Councillor Lloyd Lane that the Municipal Planning Commission grants approval to Ms. Susan J. Ellis has requested permission to conduct a Home Occupation from her home located at 2039 – 26 Avenue in Bowden subject to:

- Payment of all municipal applicable fees, and
- All other applicable provisions of the Land Use Bylaw 01/2000.

MOTION CARRIED

Item 6 Development Officer's Report

None

ADJOURNMENT

Motion 7 Moved by Councillor Sheila Church that the February 22, 2010 Municipal Planning Commission Meeting adjourns at 7:26 p.m.

MOTION CARRIED

Bernice Willsie, Chairperson

Andy Weiss, Development Officer