

**MEETING MINUTES  
MUNICIPAL PLANNING COMMISSION**

**TIME AND PLACE: 7:00 p.m., February 23, 2009 Town Office Council Chambers**

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**PRESENT** Chairperson Councillor Bernice Willsie  
Mayor Cody Berggren  
Councillor Sheila Church  
Councillor Sandy Gamble  
Councillor Lloyd Lane

**ABSENT** None

**STAFF** Lori Conkin – Development Officer  
Andy Weiss – Development Officer

**DELEGATIONS** None

**CALL TO ORDER**

**Item 1.a** Councillor Bernice Willsie, Chairperson, called the meeting to order at 7:00 p.m.

**ADOPTION OF AGENDA**

**Motion 2.a** Moved by Councillor Lloyd Lane that the February 23, 2009 Municipal Planning Commission Meeting Agenda be adopted as presented.

**MOTION CARRIED**

**ADOPTION OF PREVIOUS MINUTES**

Councillor Sheila Church points out that there is a typo in the minutes. Under Motion 6.b, condition # 3 should state "...Town of Bowden municipal garbage..." not Town of Bowden municipal garage.

**Motion 3.a** Moved by Mayor Cody Berggren that the minutes of the January 12, 2008 Municipal Planning Commission Meeting be adopted as amended.

**MOTION CARRIED**

**DEVELOPMENT OFFICER'S REPORT**

The February 23, 2009 Development Officer's Report was received for information.

## **PERMIT APPLICATIONS**

### **Item 6.a** Variance on Existing – VR09-003

**BACKGROUND:** The applicant, Snell & Oslund Surveys, has applied for a letter of Compliance on Lot 20, Block 8, Plan 1954S (being 2201 – 20 Avenue). The submitted Real Property Report dated February 18, 2009 indicates a number of non-compliant issues. Part 17, Section 643 of the Municipal Government Act provides for the ability of an approval authority to grant a designation of “Existing Non-conforming” to a parcel. If given, in essence this will state that although these structures don’t meet existing regulations, no further action will be taken by the municipality. However, no further permits will be given on this parcel except to make it conforming. And, if the structures are damaged or destroyed, they must meet the new standards when re-built.

**Motion 6.a** Moved by Mayor Cody Berggren that the Municipal Planning Commission grants approval for the Development Officer to deem Lot 20, Block 8, Plan 1954S (being 2201 – 20 Avenue) as being Existing Non-Conforming, based on the submitted Real Property Report dated February 18, 2009.

**MOTION CARRIED**

## **ADJOURNMENT**

**Motion 7a** Moved by Councillor Lloyd Lane that the February 23, 2009 Municipal Planning Commission Meeting adjourn at 7:10 p.m.

**MOTION CARRIED**

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**Bernice Willsie, Chairperson**

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**Andy Weiss, Secretary**